

ONBOARD CREW MANAGEMENT

JOB TITLE/RANK	Bosun / Deck Foreman
DEPARTMENT	Deck
RESPONSIBLE TO	Chief Officer

It is recognized that certain nationalities of crews are accustomed to different duties compared to other nationalities (For example officers responsible for the maintenance of safety and lifesaving equipment). Accordingly, the Master has the authority to change the tasks as he sees fit in agreement with the Ship Management Office.

In addition, the Master has the authority to allocate any reasonable task or duties that may be required for the safe and efficient operation of the ship.

MAIN PURPOSE OF THE JOB:

In charge of the safe and efficient supervision of Deck Ratings and responsible to the Chief Officer, as required for daily work and maintenance.

KEY TASKS AND RESPONSIBILITIES:

The Bosun is responsible to the Chief Officer for:

- Assisting in the planning and execution of maintenance and operational work tasks
- Instructing and supervising Able Seamen and Ordinary Seamen in accordance with Company safety policy and quality standards
- Effectively performing assigned tasks in conformance with safe work procedures and in accordance with instructions given by the Supervising Officer
- Ensuring that work such as entry into enclosed spaces, hot work and work aloft is not undertaken without prior approval of the Chief Officer
- Training and supervising all subordinates to effectively perform various work tasks as required
- Maintaining all tools, equipment, stores etc, in good order and monitoring and/or obtaining stock as requested by the Chief Officer
- Ensuring the readiness of the windlasses/winches for immediate use prior to entering confined waters and/or prior to arrival
- Operating the windlass, under the direction of the Officer assigned to the forecastle mooring station, during anchoring or mooring operations
- Anchoring duties as directed by the Chief Officer
- During cargo operations, responsible to the Deck Officers for maintaining a safe deck watch (if required) and ensuring that the vessel remains securely moored.
- Assisting in cargo operations (inc. tank cleaning, sweeping) as required by the Chief Officer and/or Officer on Watch
- Undertaking any other tasks, duties as instructed by the Chief Officer

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PERSONAL BEHAVIOURS & QUALITIES.

The job requires:

- Good team working skills
- Ability to perform all tasks in an orderly, well planned way
- Comfortable following instructions and asking for clarification if necessary
- Good communication skills in particular giving clear guidance to others